

# **KENTUCKY BOARD OF CERTIFICATION OF FEE-BASED PASTORAL COUNSELORS**

**November 1, 2013**

A regular meeting of the Kentucky Board of Certification of Fee-Based Pastoral Counselors was held on November 1, 2013 at the offices of the Office of Occupations and Professions at 911 Leawood Drive, Frankfort KY 40601 and began at 1:10 p.m.

## **MEMBERS PRESENT**

Kathleen Milans, Chair  
Joe Bob Pierce  
Thomas Holbrook  
Seniora Burdette  
Wade Rowatt

## **OCCUPATIONS AND PROFESSIONS**

Robin Vick, Board Administrator

## **OTHERS PRESENT**

Brian Judy, Assistant Attorney General  
Christine Renee Yarmuth

## **MEMBERS ABSENT**

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## **CALL TO ORDER**

Ms. Milans, Chair, called the meeting to order at 1:10 p.m.

## **APPROVAL OF MINUTES**

Mr. Holbrook made a motion to accept the minutes as amended of the May 17, 2013 meeting. Mr. Pierce seconded the motion. Motion carried. Mr. Rowatt made a motion to accept to the minutes of the August 23, 2013 special meeting. Ms. Burdette seconded the motion.

## **FINANCIAL STATEMENT**

The Board reviewed and discussed the financial report. No actions were taken.

## **BOARD CHAIR REPORT**

Ms. Milans discussed the Kentucky Association meeting and the meeting with outside counsel and lobbyist in regards to beginning the process of licensure. Mr. Judy advises the Board that if they change the name, to go from certification to licensure, they should do it all at once because it will have to go before the Legislative Review Committee.

## **O&P Report**

Ms. Vick, Board Administrator discussed the November O&P monthly report.

## **BOARD COUNSEL REPORT**

Mr. Judy discussed KRS 335.625 change and being able to place under 201 KAR 38.070.

## **OLD BUSINESS**

Review of Kentucky Administrative Regulations -

The Board reviewed changes to 201 KAR 38:010, 201 KAR 38:020, 201 KAR 38:060 section 3 (4), 201 KAR 38:070. Mr. Rowatt made a motion to approve changes to Kentucky Administrative Regulations that were reviewed. The motion, seconded by Mr. Holbrook, carried.

## **NEW BUSINESS**

Applicant, Christine Renee Yarmuth - Ms. Yarmuth addressed the Board in regards to her application that was previously reviewed. The Board discussed her application and the supervision hours that were overlooked at the previous review of her application. Mr. Rowatt made a motion to approve Christine Renee Yarmuth's application. The motion, seconded by Mr. Holbrook, carried.

E-mail – The Board reviewed the e-mail from Nick Secula in regards to required courses for certification requirements. Mr. Pierce will respond to Mr. Secula’s e-mail.

### **COMPLAINTS**

No legal complaints pending.

### **APPLICATION REVIEW**

The Board reviewed Anna Carrol’s exam for certification. Mr. Pierce made a motion to approve Anna Carroll’s exam for certification. The motion, seconded by Mr. Holbrook, carried.

### **TRAVEL**

Mr. Holbrook made a motion to approve payment of travel expenses for eligible members. Mr. Pierce seconded the motion. Motion carried.

### **NEXT MEETING**

The next board meeting is scheduled for May 9, 2014 at 1:00 p.m.

Mr. Holbrook made a motion for a special meeting to be scheduled for January 10, 2014 at 1:00 p.m. to discuss regulatory changes. Mr. Rowatt seconded the motion. Motion carried.

### **ADJOURNMENT**

Being no further business to come before the Board, Mr. Pierce made a motion to adjourn. Ms. Burdette seconded the motion. Motion carried. The Board adjourned at 3:35 p.m.