

**KENTUCKY BOARD OF LICENSURE FOR PASTORAL COUNSELORS**  
**Regular Board Meeting**  
**March 26, 2021**  
**1:00 pm**

The Board meeting of the Kentucky Board of Licensure for Pastoral Counselors was held on March 26, 2021 via Zoom Conference call.

**MEMBERS PRESENT**

Dr. Jonathan Carroll, Chair  
Elizabeth Ellis  
Crystal Shepherd  
Gerry Hearn

**DEPT OF PROFESSIONAL LICENSING**

Kevin Winstead, Commissioner  
Plato Chukpue-Padmore, Board Administrator

**Members Absent**

Andrew Cole

**OTHERS**

Leah Boggs, Board Counsel

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**CALL TO ORDER**

Dr. Ellis called the meeting to order at 1:05 p.m. followed by self-introduction.

**APPROVAL OF MINUTES**

After review of the minutes, Mr. Hearn made a motion to accept November 2020 meeting minutes. Ms. Shepherd seconded the motion and it carried.

**FINANCIAL STATEMENT**

The Board reviewed and discussed the financial reports. No action was taken

**DEPARTMENT OF PROFESSIONAL LICENSING REPORT**

Mr. Winstead shared with the Board that he will be serving as the acting commissioner at DPL. He promised a smooth working relationship and asked the Board to reach out to him should there be any question.

**BOARD COUNSEL REPORT**

Ms. Boggs presented the MOA with the Board. Dr. Carroll made a motion that the contract with legal services is accepted for the fiscal year. Mr. Hearn seconded the motion and it carried. Dr. Ellis asked about the status of the amendment to the regulation to update the list of CEUs. Ms. Boggs and Mr. Winstead shared with the Board that it was concluded and effective on February 4, 2021.

**Licensure Status Report**

The Board reviewed the licensure status report. No action was taken.

**BOARD CHAIR REPORT**

Dr. Ellis mentioned that the board is still open to questions and inquiry about new applications and that she would be happy to answer any question about the process. Dr. Carroll mentioned that training with the Kentucky Pastoral Counselor Consortium is still ongoing and the Board might see new applicants soon from the training.

## **New Business**

### **Complaints**

Ms. Shepherd made a motion to dismiss the pending complaint. The motion was seconded by Dr. Carroll and carried unanimously.

### **Brenda Holloway Question**

Dr. Carroll made a motion to provide the full refund to the applicant under review. The motion was seconded by Mr. Hearn and carried.

Dr. Carroll asked Ms. Boggs if there is way to add the Board on the QMHP list. Ms. Boggs will revert to the Board with the right findings.

## **APPLICATION REVIEW**

Dr. Carroll made a motion to approve the pending applications to sit for exam. Mr. Hearn seconded the motion and it carried unanimously.

## **ADJOURNMENT**

Dr. Carroll made a motion to adjourn. Ms. Shepherd seconded the motion. Motion carried unanimously. The Board adjourned at 1:47p.m.