

KENTUCKY BOARD OF CERTIFICATION OF FEE-BASED PASTORAL COUNSELORS
November 9, 2012

A regular meeting of the Kentucky Board of Certification of Fee-Based Pastoral Counselors was held on November 9, 2012 at the offices of the Office of Occupations and Professions at 911 Leawood Drive, Frankfort KY 40601 and began at 1:06 p.m.

MEMBERS PRESENT

Joe Bob Pierce, Chair
Thomas Holbrook
Seniora Burdette
Kathleen Milans

OCCUPATIONS AND PROFESSIONS

Robin Vick, Board Administrator
Courtney Bourne, Executive Director

MEMBERS ABSENT

Rowatt Wade

OTHERS PRESENT

Angela Evans, Assistant Attorney General
Asbury Seminary Representative

CALL TO ORDER

Mr. Pierce, Chair, called the meeting to order at 1:06 p.m.

APPROVAL OF MINUTES

Mr. Holbrook made a motion to accept the minutes as amended of the November 9, 2011 meeting. Ms. Milans seconded the motion. Motion carried.

FINANCIAL STATEMENT

The Board reviewed and discussed the financial report. No actions were taken.

BOARD CHAIR REPORT

The Board members introduced themselves to Ms. Vick.

Mr. Pierce discussed that his term of Board Chair ended at the end of the meeting.

Mr. Pierce announced Gerry Hearn as a new certification since the last meeting.

Mr. Pierce discussed an e-mail inquiry of courses on a transcript and Mr. Pierce will respond to e-mail.

Mr. Pierce discussed a letter from St. Mathews Pastoral Counseling Center in regards to record keeping and continuing education requirements and the licensure law.

O&P Report

Ms. Vick, Board Administrator updated the Board with the IT & administrative positions being filled with the Fiscal Department. Mr. Pierce explained that he appreciated the monthly reports with the chairs that were sent by e-mail from Ms. Bourne, the Executive Director.

BOARD COUNSEL REPORT

None

OLD BUSINESS

Ms. Burdette made a motion to approve Gerry Hearn's application and exam for certification. Mr. Holbrook seconded the motion. Motion carried.

NEW BUSINESS

Legislation Changes - Licensure

The Board discussed changing from certification to licensure.

The Board discussed inviting seminary programs about submitting materials and courses for a degree in Fee-Based Pastoral Counselors.

Changes to Bill – Requirements

The Board discussed and reviewed with Ms. Evans the process of rewriting statutes and regulations. The Board members will be meeting January 25, 2013 at Asbury Seminary School to review laws and regulations that needs to revised. They will discuss these as the May 17, 2013 meeting.

RFP Process for Legal Counsel

Mr. Pierce discussed the RFP process on legal counsel. The Board discussed and reviewed the qualification and duties to post for legal counsel RFP. Ms. Bourne, Executive Director discussed with the Board the RFP process and the process of selecting legal counsel based on those applicants that apply. Mr. Holbrook made a motion to issue a request for a proposal on RFP for legal counsel for the Board. Ms. Milans seconded the motion. Motion carried.

New Board Chair

Mr. Holbrook nominates Ms. Milans to be Board Chair for the Board of Fee-Based Pastoral Counselors. The Board voted with all in favor.

COMPLAINTS

No legal complaints pending.

TRAVEL

Mr. Holbrook made a motion to approve payment of travel expenses for eligible members. Mr. Pierce seconded the motion. Motion carried.

NEXT MEETING

The next board meeting is scheduled for May 17, 2013 at 1:00 p.m.

ADJOURNMENT

Being no further business to come before the Board, Mr. Pierce made a motion to adjourn. Mr. Holbrook seconded the motion. Motion carried. The Board adjourned at 3:30 p.m.