

KENTUCKY BOARD OF LICENSURE FOR PASTORAL COUNSELORS

June 5, 2015

A special meeting of the Kentucky Board of Licensure for Pastoral Counselors was held on June 5, 2015 at the offices of the Office of Occupations and Professions at 911 Leawood Drive, Frankfort KY 40601 and began at 1:00 p.m.

MEMBERS PRESENT

Donald Cutter, Chair
Kathleen Milans
Elizabeth Milazzotto
Carla Cook

OCCUPATIONS AND PROFESSIONS

Chessica Loudon, Board Administrator
Robin Vick, Administrative Supervisor

OFFICE OF THE ATTORNEY GENERAL

Brian Judy, Assistant Attorney General

OTHER

Elizabeth Ellis

CALL TO ORDER

Mr. Cutter, Chair, called the meeting to order at 1:00 p.m.

APPROVAL OF MINUTES

Ms. Milans made a motion to accept the minutes as amended from the October 3, 2014 meeting. Ms. Cook seconded the motion. Motion carried.

FINANCIAL STATEMENT

The Board reviewed and discussed the financial report. No actions were taken.

BOARD CHAIR REPORT

Mr. Cutter had nothing to report.

O&P Report

Ms. Vick reported the June Occupations and Professions Monthly report. Ms. Milans made a motion to accept the Memorandum of Agreement. Ms. Milazzotto seconded the motion. Motion carried.

BOARD COUNSEL REPORT

Mr. Judy had nothing to report.

OLD BUSINESS

NEW BUSINESS

Pastoral Counseling Ad – Ms. Milans made a motion to refer the advertisement to the Board of Licensed Pastoral Counselors. Ms. Milazzotto seconded the motion. Motion carried.

License Renewal Procedures – Ms. Cook made a motion to send a notification letter to licensees 90 days prior to their expiration date with details regarding the renewal process. Ms. Milazzotto seconded the motion. Motion carried.

“Christian counselor” term violation – Ms. Milazzotto made a motion to refer Manna Counseling Service to the Board of Licensed Pastoral Counselors. Ms. Milans seconded the motion. Motion carried. The Board discussed that it can only take action against those who use the term “Kentucky Licensed Pastoral Counselor” and that it will vote on each incident on a case by case basis.

COMPLAINTS

No legal complaints pending.

APPLICATION REVIEW

The Board reviewed Michael Patton's application for licensure. Ms. Milazzotto made a motion to approve Mr. Patton's application for licensure pending the receipt of the application fee and the answer to question #7. The motion, seconded by Ms. Milans, carried.

The Board reviewed Sheila Kensinger's application for licensure. Ms. Milans made a motion to deny Ms. Kensinger's application for licensure. The motion, seconded by Ms. Milazzotto, carried.

The Board reviewed Elizabeth Ellis' application for reinstatement. Ms. Milans made a motion to reinstate Ms. Ellis' license. The motion, seconded by Ms. Milazzotto, carried.

CONTINUING EDUCATION REVIEW

Ms. Milans made a motion to approve the continuing education application, "Suicide Prevention." The motion, seconded by Ms. Milazzotto, carried.

TRAVEL

Ms. Milazzotto made a motion to approve payment of travel expenses for eligible members. Ms. Milans seconded the motion. Motion carried.

NEXT MEETING

The next board meeting is scheduled for November 6, 2015 at 1:00 p.m. The Board decided to meet on the first Friday of May and November.

ADJOURNMENT

Being no further business to come before the Board, Ms. Cook made a motion to adjourn. Ms. Milazzotto seconded the motion. Motion carried. The Board adjourned at 2:34 p.m.